

Supplier statement

Demo Paper Supplies Sdn Bhd

Customer: Demo Trading Sdn Bhd

Account: DEMO-001

Statement date: 31 August 2026

Currency: MYR

Date	Reference	Description	Debit	Credit	Balance
01 Aug	B/F	Opening balance			100.00
05 Aug	DEMO-101	Packing supplies	200.00		300.00
12 Aug	DEMO-102	Office supplies	50.00		350.00
18 Aug	DEMO-CN1	Returned supplies		20.00	330.00
25 Aug	DEMO-PAY1	Payment received		200.00	130.00
29 Aug	Not provided	Account charge	10.00		140.00

Closing balance: MYR 140.00

Training notes

All names and transactions are fictional. Use a separate Demo client book.

The account charge has no supporting reference. Keep a query open for it.

Check each extracted amount against this page. DEMO-102 is MYR 50.00.

Opening balances are anchors, not new invoices or payments.

Preparation checks this document. It does not reconcile your company ledger.